

January 2, 2023 – Reorganization Meeting at Noon

Borough of Point Pleasant Beach

Organization Meeting

January 2, 2023 at 12:00 p.m.

Borough Hall Council Chambers, 416 New Jersey Avenue, Point Pleasant Beach, NJ 08742.

Copy and paste the following web address into your browser to access live stream: <https://www.youtube.com/channel/UCflODKbSFakXUEKiyxSYdUA/live>

- 1 Open Meeting
- 2 Open Public Meeting Notice – Municipal Clerk
- 3 Flag Salute – Municipal Clerk
- 4 Invocation – Pastor John Durante, Jersey Shore Calvary Chapel
- 5 Ceremonial Oath of Office by Municipal Clerk
 - Councilman-Elect Douglas Vitale
 - Councilwoman-Elect Arlene Testa
- 6 Resolution A: Certification of Fire Officer Election Results
- 7 Ceremonial Oaths of Office by Municipal Clerk
 - Fire Department Chief Ira Waldman
 - Fire Department Assistant Chief Daniel Miles
 - Fire Department 1st Deputy Chief John Pasola
 - Fire Department 2nd Deputy Chief Zachary Hauge
- 8 Brief Newly-Elected & Other Councilmember Comments
- 9 Mayor’s Comments

10 Election of Council President – Councilmembers

11 Public Participation

12 Business resolutions & appointments to Boards & Committees/Commissions

– Mayor Paul M. Kanitra & Councilmembers

13 Closing Prayer – Pastor John Durante, Jersey Shore Calvary Chapel

CONSENT RESOLUTION 1 – PROFESSIONAL APPOINTMENTS:

1a Borough Attorney:

– K. Riordan & Firm – Kevin B. Riordan, Esq., LLC – Toms River

1b Special Project Attorneys:

– P. Van Dyke & Firm – Kelaher, Van Dyke & Moriarty – Toms River

– G. McGuckin & Firm – Dasti, Murphy, McGuckin, Ulaky, Koutsouris, Connors – Forked River

– S. Zabarsky & Firm – Citta, Holzapfel & Zabarsky – Toms River

– J. Cipriani & Firm – Rothstein, Mandell, Strohm, Halm, Cipriani – TR

– J. Surenian & Firm – Surenian, Edwards & Nolan LLC – PPB

– J. Cantalupo & Firm – Archer & Griener Attorneys at Law – Red Bank

– W. Mayer & Firm – Decotiis, FitzPatrick, Cole & Giblin, LLP – Paramus

– S. Rogut & Firm – Rogut McCarthy LLC – Cranford

– C. Dasti & Firm – Dasti & Associates, P.C. – Forked River

– R. Murphy & Firm – Gertner Murphy – Jackson

– M. Moench & Firm – King Moench, Hirniak, Mehta & Collins, LLP – Red Bank

– R. Carey & Firm – Apruzzese, McDermott, Mastro & Murphy – Warren

– M. Allen & J. Pompeo & Firm – DiFrancesco Batemen, Kunzman, Davis, Lehrer & Flaum, P.C. – Warren

– D. Galvin & Firm – Davison, Eastman, Munoz, Paone, PA – Freehold

– S. Kean & Firm – Cleary, Giacobbe, Alfieri, Jacobs, LLC – Matawan

– C. Roy & Firm – Rutter & Roy, LLP – Freehold

– T. Collins & T. Molica & Firm – Vogel, Chait, Collins and Schneider – Morristown

1c Municipal Prosecutor:

– S. Zabarsky & Firm – Citta, Holzapfel & Zabarsky – Toms River

1d Alternate Prosecutors:

– B. Wilkie, B. Stieber & D. Bakardjiev – Citta, Holzapfel & Zabarsky –Toms River

1e Conflict Prosecutor:

– B. Peterson & Firm – Bonnie R. Peterson Attorney at Law – Seaside Park

1f-1 Animal House Prosecutor: –

B. Peterson & Firm – Bonnie R. Peterson Attorney at Law – Seaside Park

1f-2 Confl. Animal House Pros.

– J. Cipriani & Firm – Rothstein, Mandell, Strohm, Halm, Cipriani – TR

1g-1 Public Defenders:

– B. DiStefano & Firm – Brian J. DiStefano, Esq., LLC – Bayville

1g-2 Conflict Public Defenders

– D. Rumpf & Firm – Rumpf Law, PC – Tuckerton

1h Animal House Judge:

– D. Rumpf & Firm – Rumpf Law, PC – Tuckerton

1i Borough Auditor:

– J. Conaty & Firm – Holman, Frenia, Allison PC – Toms River

1j REMOVED

1k Borough Planner:

- D. Lawlor & Firm – Colliers Engineering & Design – Red Bank

1l Special Project Engineers:

- R. Savacool & Firm – T&M Associates – Toms River
- E. Feist & Firm – Center State Engineering – Monroe
- W. Groff & Firm – Van Cleef Engineering – Toms River
- Leonard A. Faiola – Remington Vernick Engineers – Toms River
- William H. R. White – Colliers Engineering & Design – Red Bank

1m Emerg. Electrical Svcs:

- G. Brown & Firm – Turbo Electric, Inc. – Point Pleasant

1n Financial Advisors:

- A. Inverso & Firm – Phoenix Advisors, LLC – Bordentown

1o Borough Physician:

- HMH Occupational Health – Eatontown

1p Police Psychologist:

- M. White, PH.D., P.A., Licensed Psychologist – Wall

1q Benefits/Ins. Consultants:

- S. Davenport & M. Avalone – Conner Strong & Buckelew – Camden

1r Emerg. W/S Services:

- M. Woszczak – M. Woszczak Mechanical Contractors, Inc. – Manasquan

1s COAH Planner:

- E. McManus & Firm – Kyle & McManus Associates – Hopewell

1t Affordable Housing Admin Agent

– S. Gruel & F. Heyer – Heyer, Gruel & Associates – Red Bank

CONSENT RESOLUTION 2:

2a Approval of temporary budget for 2023

2b Appointment of standing Council committees for 2023

2c Establish Personnel Committee for 2023

2d Appt of Police Dept. Records Custodians/Redactors for purposes of OPRA & Litigation Matters

2e Establish interest to be charged on delinquent taxes and water-sewer utility bills

2f Establish 6% penalty for tax delinquencies over \$10,000.00

2g Authorization for Council to administer ABC licenses & enforce state statutes

2h Designation of newspapers to be used for legal ads during 2023

2i Appointment of Christine Riehl as Tax Search Officer for 2023

2j Appointment of Eileen Farrell as Assessment Search Officer for 2023

2k Appointment of Christie Glass as Assistant Fiscal Officer for 2023

2l Appointment of Janet Mutter as Deputy Municipal Clerk for 2023

2m Appointment of John Trout as Certified Principal Public Works Manager for 2023

2n Appointment of Janet Mutter as Deputy Registrar for 2023

2o Appointment of Karen Mills as Alternate Deputy Registrar for 2023

2p Re-implementation of Statewide Domestic Violence Policy

2q Appointment of municipal representative (Christine Riehl) & alternate (Borough Engineer) to Ocean County Community Development Block Grant Committee for 2023

2r Appointment of Christine Riehl as Public Agency Compliance Officer for 2023

- 2s Appointment of Council liaison to the Board of Education
- 2t Appointment of liaison to the Chamber of Commerce
- 2u Appointment of Class I and Class II Special Police Officers, School Crossing Guards, Police Matrons & P/T Communications Operators for 2023
- 2v Appointment of Tax Assessor to act as agent on Tax Appeals and execute settlements
- 2w Appointment of Christie Glass as Qualified Purchasing Agent and reaffirmation of increase in bid threshold for 2023
- 2x Authorization to draft application for Safe & Secure Communities Program for 2023 and appointment of Lt. Scott Nase as grant coordinator
- 2y Establishment of fees for special DWI sessions
- 2z Re-establishment of petty cash and change funds for 2023

CONSENT RESOLUTION 3:

- 3a Designation of CFO to act as Governing Body Secretary during budget workshop sessions
- 3b Establishment of \$10 late fee for late payment of dog license fees
- 3c Establishment of annual Halloween curfew
- 3d Establishment of mileage reimbursement rate for 2023
- 3e Payment of annual lease fee to State of NJ for Rickover Park and open space at junction of Routes 35 and 88
- 3f Establishment of Clerk/BA stipends for Council meetings & special Bd of Adj meetings
- 3g Appointment of Christine Riehl as PERMA Fund Commissioner
- 3h Appointment of Christine Riehl as Insurance Fund Commissioner and Eileen Farrell as Insurance Fund Deputy Commissioner and Insurance Fund Personnel Administrator
- 3i Appointment of Eileen Farrell as NJ Civil Service System Administrator
- 3j Appointment of Karen Mills as Board of Health Officer
- 3k Re-establishment of OPRA copy and administrative fees for 2023

- 3l Re-establishment of property tax exemption policy for disabled veterans
- 3m Re-authorization for CFO to issue hand written checks prior to Governing Body approval
- 3n Appointment of Karen Mills as Dog Warden for 2023
- 3o Re-establishment of Parking Machine Refund Policy RE: No Refunds
- 3p Appointment of Peter Ritchings as Dune Inspector for 2023
- 3q Designation of records custodians & Daniel's Law redactors for each department
- 3r Re-establishment of part-time personnel and salaries for certain employees
- 3s Re-establishment of Condo Conversion Fee Schedule for 2023
- 3t Designation of financial institution and authorization for Mayor & CFO to act as signatories on Borough accounts
- 3u Re-establishment of miscellaneous water/sewer rates
- 3v Establishment of annual League of Municipalities policy
- 3w Authorization for Recreation Committee to accept applications for Summer Program from the parents of children who attend Antrim School, as well as from Borough employees
- 3x Establishment of Notary fee at \$2.50/document
- 3y Requirement of Purchasing Agent to serve on Finance Committee
- 3z Requirement of elected officials to take one instructional course each year

CONSENT RESOLUTION 4:

- 4a Requirement of additional CFO duties in compliance with DLGS 'Best Practices'
- 4b Re-establishment of Fund Balance Policy and Procedures
- 4c Appointments to Local Emergency Planning Council
- 4d Establishment of Local Emergency Planning Council meeting dates
- 4e Approval of 2023 Salary Resolution & adjustments

- 4f Reaffirmation of Borough's Civil Rights Policy
- 4g Re-instatement of litter patrol during summer season
- 4h Re-establishment of W/S ready-to-use charge waiver
- 4i Appointment of Francis Finn as Deputy Emergency Management Coordinator
- 4j Re-adoption of Meeting Protocol Policy
- 4k Designation of depositories for municipal funds during 2023
- 4l Establishment of NJ Paid Sick Leave blackout dates for 2023
- 4m Establishment of 2023 Council meeting dates
- 4n Establishment of policy regarding Pleasure Park use during Recreation Summer Park Program
- 4o Approval of updated Purchasing Policy
- 4p Re-establishment of Green Team Advisory Committee and Sustainable Use Resolution
- 4q Re-implementation of updated CDL Drug & Alcohol policy per FMCSA Clearinghouse changes
- 4r Appointment of J. Gluck as Alternate Municipal Magistrate for 2023
- 4s Re-establishment of Non-Resident Taxpayer Committee
- 4t Re-implementation of No Tolerance, Controlled Substance/Alcohol Use, Social Media/Protection of Minors Policies
- 4u Auth to handle lawsuit co-pymts as other blanket professional fees w/o separate Council approval
- 4v Establishment of escrow stipend at \$150/month for each account, with a max of \$450 monthly
- 4w Approval of Prof Svcs Continuation-Renewal Agmt w/FSD Enterprises, Wireless Telecom Consult
- 4x Appointment of Patricia Kile as Recycling Coordinator for 2023

CONSENT RESOLUTION 5:

- 5a Approval of exemption from municipal dog/cat license fees for volunteer fire/first aid personnel
- 5b Approval of exemption for one bulk pick-up fee/annum for volunteer fire/first aid personnel
- 5c Approval of exemption from water shut-off/turn-on fees for volunteer fire/first aid personnel
- 5d Designation of Fire Chief to sign documents and act as liaison for Firefighter Certification
- 5e Authorization for participation in the Volunteer Tuition Credit Program
- 5f Authorization for emergency services personnel to participate in AFLAC insurance programs
- 5g Authorization for Municipal Clerk to sign Fire Dept applications before placing on agenda
- 5h Establishment of canine and off-duty officer rates for special events

CONSENT RESOLUTION 6:

- 6a Reappointment of liaison to the Parking Authority
- 6b Reappointment of Class III member & Class III alternate member to the Planning Board
- 6c Reappointment of Councilmembers to Open Space Committee

CONSENT RESOLUTION 7: Mayoral Appointments

- 7a Reappointments of members to the Floodplain Management Committee
- 7b Reappointments of members and Council liaison to the Cultural Arts Committee
- 7c Reappointments of members and Council liaison to the Recreation Committee
- 7d Reappointments of members and liaison to the Tourism Committee
- 7e Reappointments of members and Council liaisons to the Beautification Committee

- 7f Reappointments of members and Council liaison to the Animal Welfare Committee
- 7g Appointment/Reappointment of members to the Board of Adjustment
- 7h Reappointment of liaison to the Environmental Commission
- 7i Reappointment of Class II member & Class IV alternate member to the Planning Board
- 7j Reappointments of Class A & C members/Class C alternate/liaison to Historic Pres. Commission
- 7k Reappointment of resident member to Open Space Committee
- 7l Reappointments of 1st alternate member & liaison to the Shade Tree Commission
- 7m Appointments/Reappointments of members and Council liaison to the Senior Committee
- 7n Reappointments of members to Volunteer Corps
- 7o Reappointments to members of the Municipal Alliance Committee

Wishing all a Very Happy & Healthy 2023!