



*Borough of Point Pleasant Beach  
Organization Meeting  
January 1, 2024 at 1:00 p.m.*

Borough Hall Council Chambers,  
416 New Jersey Avenue, Point Pleasant Beach, NJ 08742.

Copy and paste the following web address into your browser to access live stream:  
<https://www.youtube.com/channel/UCfIODKbSFakXUEKiYxSYdUA/live>

- 1 Open Meeting
- 2 Open Public Meeting Notice - Municipal Clerk
- 3 Flag Salute - Municipal Clerk
- 4 Invocation – Rev. Robert Schlageter, St. Peter Church
- 5 Ceremonial Oaths of Office
  - Mayor-Elect Douglas Vitale by Municipal Clerk
  - Councilwoman-Elect Caryn S. Byrnes by Municipal Clerk
  - Councilman-Elect Arthur W. Gant by Erin M. Mangan, Dep. Mayor, Wall Twp.
- 6 Resolution A: Certification of Fire Officer Election Results
- 7 Ceremonial Oaths of Office by Municipal Clerk
  - Fire Department Chief Daniel Miles
  - Fire Department Assistant Chief John Pasola
  - Fire Department 1st Deputy Chief Zachary Hauge
  - Fire Department 2nd Deputy Chief Ian Cooper
- 8 Newly-Elected, Re-Elected & Other Councilmember Comments
- 9 Newly-Elected Mayor's Comments
- 10 Election of Council President – Councilmembers
- 11 Public Participation
- 12 Business resolutions & appointments to Boards & Committees/Commissions  
- Mayor Douglas R. Vitale & Councilmembers
- 13 Benediction – Rev. Robert Schlageter, St. Peter Church

## CONSENT RESOLUTION 1 – PROFESSIONAL APPOINTMENTS:

- 1a Borough Attorney: - W. Burns, Esq. & Firm - Hartman Duff – Hamilton
- 1b Special Project Attorneys: - P. Van Dyke & Firm - Kelaher, Van Dyke & Moriarty PC – Toms River
  - G. McGuckin & Firm - Dasti, Murphy, McGuckin, Ulaky, Koutsouris, Connors – Forked River
  - S. Zabarsky & Firm - Citta, Holzapfel & Zabarsky PC – Toms River
  - J. Cipriani & Firm - Rothstein, Mandell, Strohm, Halm, Cipriani – TR
  - J. Surenian & Firm - Surenian, Edwards, Buzak & Nolan LLC – PPB
  - J. Cantalupo & Firm - Archer & Griener PC – Red Bank
  - W. Mayer & Firm - Decotiis, FitzPatrick, Cole & Giblin, LLP – Paramus
  - S. Rogut & Firm - Rogut McCarthy LLC – Cranford
  - M. Moench & Firm - King Moench & Collins, LLP – Red Bank
  - R. Carey & Firm - Apruzzese, McDermott, Mastro & Murphy – Warren
  - J. Pompeo & Firm - DiFrancesco Batemen, Kunzman, Davis, Lehrer & Flaum, PC – Brick
  - D. Galvin & Firm - Davison, Eastman, Munoz, Paone, PA - Freehold
  - C. Dasti & firm - Dasti & Staiger PC – Forked River
  - T. Kobin & firm - Chasen Lamparello Mallon & Cappuzzo – Secaucus
  - K. Riordan & Firm - Kevin B. Riordan, Esq., LLC – Toms River
  - M. Bennett & firm - Dillworth Paxon, LLC – Freehold
  - B. Nelson & firm - Spiro Harrison & Nelson, LLC – Red Bank
  - G. Paulsen & firm - Malamut & Associates, LLC – Cherry Hill
- 1c Municipal Prosecutor: - S. Zabarsky & Firm - Citta, Holzapfel & Zabarsky – Toms River
- 1d Alternate Prosecutors: - B. Wilkie, B. Stieber & Firm - Citta, Holzapfel & Zabarsky – Toms River
- 1e Conflict Prosecutor: - L. Belizaire & Firm - Belizaire & Associates, PA – Bloomfield
- 1f Animal House Prosecutor: - J. Cipriani & Firm - Rothstein, Mandell, Strohm, Halm, Cipriani – TR
- 1g-1 Public Defenders: - J. Lamb & Firm - Lamb Law – Toms River
- 1g-2 Conflict Public Defenders: - D. Rumpf & Firm - Rumpf Law, PC – Tuckerton
  - B. DiStefano & Firm - Brian J. DiStefano, Esq., LLC – Bayville
- 1h Animal House Judge: - D. Rumpf & Firm - Rumpf Law, PC – Tuckerton
- 1i Borough Auditor: - J. Conaty & Firm - Holman, Frenia, Allison – Lakewood
- 1j Borough Landscaper: - L. Falabella & firm - Clean Cut Lawn Care – Point Pleasant
- 1k Borough Planner: - D. Lawlor & Firm - Colliers Engineering & Design – Holmdel
- 1l Special Project Engineers: - R. Savacool & Firm - T&M Associates – Toms River
  - W. Groff & Firm - Van Cleef Engineering Associates, LLC - Toms River
  - L. Faiola - Remington & Vernick Engineers – Toms River
  - W. White - Colliers Engineering & Design – Holmdel
  - F. Little, Jr. & firm - Own Little & Associates, Inc. – Beachwood
  - M. Rohmeyer & firm - Morgan Municipal Engineering Svcs – Toms River
  - J. McCormack & firm - Dynamic Traffic, LLC – Lake Como
  - J. Warne & firm - Matrix New World Engineering Progress – Eatontown
- 1m Emerg. Electrical Svcs: - G. Brown & Firm - Turbo Electric, Inc. – Point Pleasant
- 1n Financial Advisors: - A. Inverso & Firm - Phoenix Advisors, LLC – Bordentown
- 1o Borough Physician: - HMH Occupational Health – Eatontown
- 1p Police Psychologist: - M. White, PH.D., P.A., Licensed Psychologist – Wall
- 1q Benefits/Ins. Consultants: - S. Davenport & T. Merchel - Conner Strong & Buckelew – Camden
- 1r Emerg. W/S Services: - M. Woszczak - M. Woszczak Mechanical Contractors, Inc. – Manasquan
- 1s COAH Planner: - D. Lawlor & firm - Colliers Engineering & Design – Red Bank
- 1t Affordable Housing Admin Agent: - S. Gruel, F. Heyer & Firm - Heyer, Gruel & Associates – Holmdel

## CONSENT RESOLUTION 2:

- 2a Approval of temporary budget for 2024
- 2b Appointment of standing Council committees for 2024
- 2c Establish Personnel Committee for 2024
- 2d Appt of Police Dept. Records Custodians/Redactors for purposes of OPRA & Litigation Matters
- 2e Establish interest to be charged on delinquent taxes and water-sewer utility bills
- 2f Establish 6% penalty for tax delinquencies over \$10,000.00
- 2g Authorization for Council to administer ABC licenses & enforce state statutes
- 2h Designation of newspapers to be used for legal ads during 2024
- 2i Appointment of Christine Riehl as Tax Search Officer for 2024
- 2j Appointment of Eileen Farrell as Assessment Search Officer for 2024
- 2k Appt of C. McElwee as permanent Asst Fiscal Officer/auth for Clerk to dispose of CSC Cert List
- 2l Appointment of Janet Mutter as Deputy Municipal Clerk for 2024
- 2m Appointment of John Trout as Certified Principal Public Works Manager for 2024
- 2n Appointment of Janet Mutter as Deputy Registrar for 2024
- 2o Appointment of Karen Mills as Alternate Deputy Registrar for 2024
- 2p Appointments/Reappointments to Bd. of Trustees of Downtown BID District Mgmt Corp.
- 2q Appointment of municipal representative (Christine Riehl) & alternate (Borough Engineer) to Ocean County Community Development Block Grant Committee for 2024
- 2r Appointment of Christine Riehl as Public Agency Compliance Officer for 2024
- 2s Appointment of Councilmember Ramos as liaison to the Board of Education
- 2t Appointment of Mayor Vitale as liaison to the Chamber of Commerce
- 2u Appointment of Class I and Class II Special Police Officers, School Crossing Guards, Police Matrons & P/T Communications Operators for 2024
- 2v Appointment of Tax Assessor to act as agent on Tax Appeals and execute settlements
- 2w Appointment of Christie McElwee as Qualified Purchasing Agent and reaffirmation of increase in bid threshold for 2024
- 2x Auth to draft app for Safe & Secure Communities Program for 2024/appt of Lt. Nase as grant coord
- 2y Establishment of fees for special DWI sessions
- 2z Re-establishment of petty cash and change funds for 2024

## CONSENT RESOLUTION 3:

- 3a Designation of CFO to act as Governing Body Secretary during budget workshop sessions
- 3b Establishment of \$10 late fee for late payment of dog license fees
- 3c Establishment of annual Halloween curfew
- 3d Establishment of mileage reimbursement rate for 2024
- 3e Pymt of annual lease fee to State of NJ for Rickover Park & open space at junction of Rtes. 35 & 88
- 3f Establishment of Clerk/BA/Planning Board stipends for regular & special meetings
- 3g Appointment of Christine Riehl as PERMA Fund Commissioner
- 3h Appointment of Christine Riehl as Insurance Fund Commissioner and Eileen Farrell as Insurance Fund Deputy Commissioner and Insurance Fund Personnel Administrator
- 3i Appointment of Eileen Farrell as NJ Civil Service System Administrator
- 3j Appointment of Karen Mills as Board of Health Officer
- 3k Re-establishment of OPRA copy and administrative fees for 2024
- 3l Re-establishment of property tax exemption policy for disabled veterans
- 3m Re-authorization for CFO to issue hand written checks prior to Governing Body approval
- 3n Appointment of Karen Mills as Dog Warden for 2024
- 3o Re-establishment of Parking Machine Refund Policy RE: No Refunds
- 3p Appointment of Peter Ritchings as Dune Inspector for 2024
- 3q Designation of records custodians & Daniel's Law redactors for each department
- 3r Re-establishment of part-time personnel and salaries for certain employees

- 3s Re-establishment of Condo Conversion Fee Schedule for 2024
- 3t Designation of financial institution and authorization for Mayor & CFO to act as signatories on Borough accounts
- 3u Re-establishment of miscellaneous water/sewer rates
- 3v Establishment of annual League of Municipalities policy
- 3w Authorization for Recreation Committee to accept applications for Summer Program from the parents of children who attend Antrim School, as well as from Borough employees
- 3x Establishment of Notary fee at \$2.50/document
- 3y Requirement of Purchasing Agent to serve on Finance Committee
- 3z Requirement of elected officials to take one instructional course each year

CONSENT RESOLUTION 4:

- 4a Requirement of additional CFO duties in compliance with DLGS 'Best Practices'
- 4b Re-establishment of Fund Balance Policy and Procedures
- 4c Appointments to Local Emergency Planning Council
- 4d Establishment of Local Emergency Planning Council meeting dates
- 4e Approval of 2024 Salary Resolution
- 4f Reaffirmation of Borough's Civil Rights Policy
- 4g Re-instatement of litter patrol during summer season
- 4h Re-establishment of W/S ready-to-use charge waiver
- 4i Appointment of Francis Finn as Deputy Emergency Management Coordinator
- 4j Re-adoption of Meeting Protocol Policy
- 4k Designation of depositories for municipal funds during 2024
- 4l Establishment of NJ Paid Sick Leave blackout dates for 2024
- 4m Establishment of 2024 Council meeting dates
- 4n Establishment of policy regarding Pleasure Park use during Recreation Summer Park Program
- 4o Approval of updated Purchasing Policy
- 4p Re-establishment of Green Team Advisory Committee and Sustainable Use Resolution
- 4q Appointment of Mayor Vitale as liaison to the Library
- 4r Appointment of J. Gluck as Alternate Municipal Magistrate for 2024
- 4s Re-establishment of Non-Resident Taxpayer Committee/appt. of & increase in members
- 4t REMOVED
- 4u Auth to handle lawsuit co-pymts as other blanket professional fees w/o separate Council approval
- 4v Establishment of escrow stipend at \$150/month for each account, with a max of \$450 monthly
- 4w Approval of Prof Svcs Continuation-Renewal Agmt w/FSD Enterprises, Wireless Telecom Consult
- 4x Appointment of Patricia Kile as Recycling Coordinator for 2024

CONSENT RESOLUTION 5:

- 5a Approval of exemption from municipal dog/cat license fees for volunteer fire/first aid personnel
- 5b Approval of exemption for one bulk pick-up fee/annum for volunteer fire/first aid personnel
- 5c Approval of exemption from water shut-off/turn-on fees for volunteer fire/first aid personnel
- 5d Designation of Fire Chief to sign documents and act as liaison for Firefighter Certification
- 5e Authorization for participation in the Volunteer Tuition Credit Program
- 5f Authorization for emergency services personnel to participate in AFLAC insurance programs
- 5g Authorization for Municipal Clerk to sign Fire Dept applications before placing on agenda
- 5h Establishment of canine and off-duty officer rates for special events

CONSENT RESOLUTION 6:

- 6a Reappointment of M. Corona as member & TBD as liaison to the Parking Authority
- 6b Appt. of M. Ramos as Class III, TBD as Class III Alt & R. Simunovich Class I members of Pl. Bd.
- 6c Appt. of Councilmember Testa & Councilmember TBD to Open Space Committee

CONSENT RESOLUTION 7: Mayoral Appointments

- 7a Appointments/Reappointments of members to the Floodplain Management Committee
- 7b Appointments/Reappointments of members and A. Testa as Council liaison to Cultural Arts Cmte
- 7c Appointments/Reappointments of members and M. Ramos as Council liaison to Recreation Cmte
- 7d Auth. for Borough Attorney to amend ordinance to disband the Tourism Committee
- 7e Appts/Reappts of members and A. Testa & R. Crowley as Council liaisons to Beautification Cmte
- 7f Appts/Reappts of members and D. Vitale as liaison to the Animal Welfare Committee
- 7g Appointments/Reappointment of members to the Board of Adjustment
- 7h Appts/Reappts of members and C. Byrnes as Council liaison to Environmental Commission
- 7i Appointments/Reappointments of members to the Planning Board
- 7j Appointments/Reappointments of members and D. Vitales as liaison to Historic Pres. Commission
- 7k Appointments/Reappointments of members to Open Space Committee
- 7l Appointments/Reappointments of members and C. Byrnes as liaison to the Shade Tree Commission
- 7m Appointments/Reappointments of members and D. Vitale & R. Crowley as liaisons to Senior Cmte
- 7n Reappointments of members to Volunteer Corps

*Wishing all a  
Very Happy & Healthy 2024!*

